

TOOL 22: PERIODIC MONITORING GUIDELINES

The purpose of Tool 5 is to monitor PDI participation in meetings.

Name	
Forum	
Meeting Date	

- 1= Very satisfied
- 2= More or less satisfied
- 3= Not satisfied

	1	2	3
1. Do you think you were properly informed of why you should attend the meeting	1	2	3
2. Were there any preparatory meetings before the main forum and/or reference group meeting	YES	NO	
3. Did you receive sufficient information and documents prior to the meeting			
4. Were the documents in a format you could understand			
5 Do you feel that meeting arrangements suited your needs in terms of schedule, time of day and distance			
6 Do you feel that issues relating to your community and/or forum were appropriately addressed			
7. Are poverty issues addressed			
8. Are economic development issues addressed			
9 Are gender issues addressed			
10. Did you ask questions at the meeting			
11 If yes, do you think you were addressed properly			
12. Do you feel the meetings have been dominated by other interest groups			
13 Has language been a problem in understanding what goes on in the meetings			
14. Do you think there has been an improvement in your understanding of the CMA processes and IWRM since the last meeting			
15. Have you informed members in your community about issues discussed at the meetings	YES	No	
How?			

Information and Capacity Building Needs

1. How do you consider the level of information on IWRM and the CMA process to be in your forum area			
2. Do you think you need to have further capacity building. If yes mark the boxes below	YES	NO	
3.1 Understanding legislation			
3.2. Understanding institutional issues			
3.3. Understanding the water cycle			
3.4 Other			
Any other suggestions/comments you may have			