

**MTFX Matsikama Forum Capacity Building for Effective Participation in Water Management**

**TOTAL Contract Sum on Extension of MT11**

Internal Rand (Claim by Invoice, Travel Log, Timesheet, Admin and Office)

External Rand (Claim by Requisition, Quotation and Supplier's Invoice)

IWRM Transport to Events for all Strand 3 Projects

IWRM Project Contingency (5% of Total)

**TOTAL Period of Project**

**Start Date: February 2009 to End Date: November 2009**

**R 136 355.00**

**R 61 400.00**

**R 63 700.00**

**R 5 000.00**

**R 6 255.00**

**10 Months**



**FINANCIAL SCHEDULE AND TIMEFRAME FOR PROJECT**

**IWRM Themes: Agriculture, Irrigation, Capacity Building, Youth, Poverty, Water Conservation**

	Details	Internal Rand (Labour, Admin, Office, Receipts, Transport)	External Rand (Equipment Material)	IWRM Rand	Period	Start Date	End Date
<b>Output 1</b>	<b>Coordination of Project and Forum Meetings</b>						
<b>1</b>	<b>Improve communications technology</b>					02/2009	11/2009
	1 MTZ - Fax Machine (4 in 1) Re-fillable cartridges and Paper		R 2 200.00				
	2 MTZ - Telephone and Office Costs	R 10 000.00					
	3 MTZ - Admin Costs	R 12 000.00					
<b>2</b>	<b>Monthly Bookkeeping and Reporting (IWRM Project)</b>					02/2009	11/2009
	1 Covered by admin and office costs						
<b>3</b>	<b>Monthly Reporting and Communications (SPP Goals)</b>					02/2009	11/2009
	1 Campaign for Agrarian Reform						
	2 Horizontal Learning						
	3 Land Access Follow Ups with Forums for Members						
	4 Lease agreements and commonage policy in Cederberg						
	5 Lease agreements and commonage policy in Matsikama						
	6 Development of Coherent Institution and Democratic Processes						
<b>4</b>	<b>Monthly Reporting and Communications (GARC Goals)</b>					02/2009	11/2009
	1 Develop Marketing Strategy						
	2 Capacity Building with Legal Entities						
<b>5</b>	<b>Monthly Forum Meetings (IWRM Project Minutes and Full Minutes on Progress toward Forum Goals)</b>					02/2009	11/2009
	1 Covered by WUA Support Program						
	2 Meeting with DMA Forum Leadership, SPP, GARC, DWAF (Gus) 21 Feb 2009						
<b>Output 2</b>	<b>Internal (Members and Leadership) Communications and Capacity Building of Members</b>						
<b>1</b>	<b>Collective Emerging Farmer Forum Farmer's Day Event</b>	R 500.00				02/2009	03/2009
	1 Inform Fanie Nel (Augsberg) about planning						

	Details	Internal Rand (Labour, Admin, Office, Receipts, Transport)	External Rand (Equipment Material)	IWRM Rand	Period	Start Date	End Date
	2 Put up Posters for the Farmer's Day						
	9 MTZ produce Tshirts (SPP assist with design and production)		R 37 500.00				
	11 IWRM Workshop in Clanwilliam & QPMG (7 March 2009)						
<b>Output</b>	<b>3 Monitoring Implementation of Water Act toward Equity (DWAF, Local Government, SPP)</b>						
<b>1</b>	<b>Attend, Report and Participate at WUA Meetings (and prep meetings SPP, GARC, DWAF) (March - October 2009)</b>					02/2009	11/2009
<b>a</b>	<b>Attend, Report and Participate at WUA Meetings (and prep meetings SPP, GARC, DWAF) (March - October 2009)</b>						
<i>Notes:</i>	<i>Transport 200+200+100+200 Lunch 300 Admin 200 Office 100</i>						
	1 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	2 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	3 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	4 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	5 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	6 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (JF and LL - LORWUA)	R	1 300.00				
	7 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
	8 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
	9 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
	10 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
	11 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
	12 Pre Meeting Support (Jan Fortuin - LORWUA)			R	3 000.00		
<b>b</b>	<b>Report on WUA Meeting at DWAF (Andreas Jantjies &amp; Catherine Frans - VanRhynsdorp)</b>						
<i>Notes:</i>	<i>Transport 200+200+100+200 Lunch 300 Admin 200 Office 100</i>						
	1 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (AJ and LL - LORWUA)	R	1 300.00				
	2 Arrange event for Pre Meeting Support (Half day paired with Management Meeting) (AJ and LL - LORWUA)	R	1 300.00				
	3 Pre Meeting Support (Jantjies and Frans - LORWUA)			R	3 000.00		
	4 Pre Meeting Support (Jantjies and Frans - LORWUA)			R	3 000.00		

	Details	Internal Rand (Labour, Admin, Office, Receipts, Transport)	External Rand (Equipment Material)	IWRM Rand	Period	Start Date	End Date
<b>Output 4</b>	<b>Liase between Local / Provincial / National Government Departments and Members re opportunities / challenges</b>						
<b>Notes:</b>	<i>Representation of Members ; Achieve common goals</i>						
<b>1</b>	<b>Attend, Report and Participate at PMG (10 February 2009)</b>					02/2009	02/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
	Communicate with members using the IWRM Newsletter (February 2009)						
<b>2</b>	<b>Attend, Report and Participate at MOU Partners IWRM Workshop (11 February 2009)</b>					02/2009	02/2009
	Travel	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
<b>3</b>	<b>Attend, Report and Participate at Quarterly PMG (3 March 2009)</b>					03/2009	03/2009
	Travel (2 cars from DMA and Matsikama)	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
	Communicate with members using the IWRM Newsletter (March 2009)						
<b>4</b>	<b>Attend, Report and Participate at PMG (10 April 2009)</b>					04/2009	04/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
<b>5</b>	<b>Attend, Report and Participate at MOU Partners IWRM Workshop (11 April 2009)</b>					04/2009	04/2009
	Travel	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
	Communicate with members using the IWRM Newsletter (April 2009)						
<b>6</b>	<b>Attend, Report and Participate at PMG (10 May 2009)</b>					05/2009	05/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
	Communicate with members using the IWRM Newsletter (May 2009)						
<b>7</b>	<b>Attend, Report and Participate at Quarterly PMG (10 June 2009)</b>					06/2009	06/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
	Communicate with members using the IWRM Newsletter (June 2009)						
<b>8</b>	<b>Attend, Report and Participate at MOU Partners IWRM Workshop (11 June 2009)</b>					06/2009	06/2009
	Travel	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
<b>9</b>	<b>Attend, Report and Participate at PMG (10 July 2009)</b>					07/2009	07/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				

	Details	Internal Rand (Labour, Admin, Office, Receipts, Transport)	External Rand (Equipment Material)	IWRM Rand	Period	Start Date	End Date
10	Communicate with members using the IWRM Newsletter (July 2009) <b>Attend, Report and Participate at PMG (10 August 2009)</b>					08/2009	08/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
11	Communicate with members using the IWRM Newsletter (August 2009) <b>Attend, Report and Participate at MOU Partners IWRM Workshop (11 August 2009)</b>					08/2009	08/2009
	Travel	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
12	<b>Attend, Report and Participate at Quarterly PMG (10 September 2009)</b>					09/2009	09/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
13	Communicate with members using the IWRM Newsletter (September 2009) <b>Attend, Report and Participate at PMG (10 October 2009)</b>					10/2009	10/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
14	<b>Attend, Report and Participate at MOU Partners IWRM Workshop (11 October 2009)</b>					10/2009	10/2009
	Travel	R	-				
	Attendance and Reporting (Matsikama)	R	400.00				
15	Communicate with members using the IWRM Newsletter (October 2009) <b>Attend, Report and Participate at PMG (10 November 2009)</b>					11/2009	11/2009
	Travel (2 cars from DMA and Matsikama)	R	2 500.00				
	Attendance and Reporting (Matsikama)	R	400.00				
<b>Output</b>	<b>5 Monitoring Farmer Development toward Sustainable Water Use and Access to Resources (DWAF, SPP, GARC)</b>						
<b>Output</b>	<b>6 Monitoring Farmer Development and Access to Capacity Building Opportunities (DWAF, SPP, GARC &amp; Roleplayers)</b>						
	Attend IWRM Workshops and Meetings with All Strand 3 Projects			R 5 000.00		02/2009	11/2009
	Assist with IWRM Monitoring and Evaluation Field Trip (May 2009 and August 2009)					08/2009	08/2009
	<b>Telephonic Survey on Resource Access &amp; Use issues among all member associations (work with SPP and Informage)</b>						11/2009
	Land Access (Way Points) Survey						
	<b>Telephonic Survey on Water Use among all member associations (work with DWAF and Informage)</b>						11/2009
	Water Audit						
	Municipal Water Pricing, Billing, Meter Monitoring						
	<b>Telephonic Survey on Agri Business Sustainability among all member associations (work with GARC and Informage)</b>						11/2009
	Marketing Network shows growth						

	Details	Internal Rand (Labour, Admin, Office, Receipts, Transport)	External Rand (Equipment Material)	IWRM Rand	Period	Start Date	End Date
Bookkeeping and Production records by Associations shows growth Participation at Farmer's Day shows buy by communities							