
	WATER AND FORESTRY	 SALGA <small>South African Local Government Association</small>
	PROVINCIAL AND LOCAL GOVERNMENT	
INTEGRATED WATER RESOURCES MANAGEMENT II STRAND 3 PROJECTS		

IWRM Communications Team Meeting 1 June 2009, Bellville, DWAF Offices (10h30 – 12h30)

Attendance:

Ms Melissa Litnaar-Strauss (MLS)	DWAF Olifants Doorn WMA (Acting Catchment Manager)
Ms Nolitha Zuzani (NZ)	DWAF Water Quality Management Olifants/Doorn WMA
Mr Warren Dreyer (WD)	DWAF Water Quality Management Olifants/Doorn WMA
Ms Ella Bisset (EB)	DWAF Community Development Olifants Doorn WMA
Mr Carlos Abrahams (CW)	DWAF Water Quality Management Olifants/Doorn WMA
Mr Nik Wullschleger (NW)	Project Co-ordination to IWRM II Olifants Doorn, Informage
Ms Gisela Wullschleger (GW)	Project Co-ordination to IWRM II Olifants Doorn, Informage

- 1) Welcome & Opening: MLS welcomed everyone to the meeting.
- 2) IWRM Newsletters
 - a) NZ reported that the IWRM monthly newsletter is going out as black and white with month end faxes
 - b) “Imvula lyeza”, the Western Cape Newsletter – NZ will show the IWRM newsletter to them and help get articles into Imvula;
 - c) Quarterly IWRM full colour newsletter goals are not being met – NZ requested that we plan one for 6 monthly; MLS suggested a big article on the raising of Clanwilliam Dam can be included in the colour newsletter
 - d) May’s IWRM Newsletter
 - i) GW gave overview of May Newsletter and it was agreed it can be finalised
 - e) June’s IWRM Newsletter
 - i) Theme - Youth month
 - ii) Should include a short update on Women Empowerment Project
 - iii) NVC selection and programming
- 3) Women Empowerment and NVC Training Workshops
 - a) MLS confirmed that dates are still being finalised; EB was concerned that if projects close in June, will VZ still fund their participation/transport costs? NW said that the transport costs for the WEP participation are being covered within the contract with Madiega.
 - b) NW added that all the projects still need to be funded until the February Workshop (KZN) – just for transport and participation with DWAF IWRM shared objectives; NW – reminded DWAF that it is up to them how they want to run the program in the last months of IWRM. This will be discussed at the Budget Planning Meeting on 8 June 2009
- 4) Quotes for Multi-media Community Project Case Studies
 - a) NW reported that the “commercial” option uses the whole budget (Video and Voice capture at all 40 projects by LJ7)
 - b) Khanyisa Quote (Issuing video cameras to the groups, assisting with storyboards and then compiling the final cut with the community) – R65 - 90,000; Possible to do the same things with the Emerging Farmer Forums for each cluster (Wupperthal, Cederberg, Matsikama, DMA) – Final product would be 4 videos that can be put on website – will need to be supported by DWAF and Informage. WD suggested we look at a demo; NW

- showed document: "Insight Umbombono People's Video" to illustrate the concept; NW will contact them and ask for a quote for this model in the Olifants Doorn and ask for a demo video for DWAF to view.
- c) Radio Namakwaland (Live interviews in the Studio with call-ins (12 X 30 minutes = R60,000) or in the Field (12 X 10 minutes = R60,000)) works out at R136,000 for both services / products – based on the twelve themes for IWRM – Radio Namakwaland confirmed that they have an environmental journalist on the team, who would be qualified to do this sort of project effectively. MLS suggested that an "Adopt a river" project could bring in the water quality focus on the IWRM theme – NW will help MLS to identify the river reaches that could be adopted and which projects would be involved.
 - d) Poster Essays for each project – Case Study write ups by Informage (already included in the contract with Vendzulu which end in February 2010); Groups will put the poster together, and Informage will support them with DTP, print the final output (which can be shaped by Visual Voice within their current contract) on the existing pop-ups as part of IWRM conference budget (printing costs).
 - e) Pentech – CA reported that the lecturer felt the project was too big and could not assure quality outputs from the students without additional supervision; this option would not work in the short time frame available; If we had know this at the start of IWRM we could have sent the students out with each M&E Visit to record the projects on video. It was agreed to concentrate on the other options instead as the quality of the output is important.
- 5) Water User Association Workshop on Business Plans – Citrusdal
 - a) (Monday (8/6/2009) is the Finance / Budget Planning Meeting, Tuesday (9/6/2009) is the QPMG, and Wednesday (10/6/2009) was earmarked for the WUA workshop. NW asked if the WUA business plans are not already in place, and whether this workshop is necessary; MLS said they are currently busy sorting out the billing aspect which could be communicated to the WUAs at a later stage; NW said good idea if DWAF will talk about the billing aspect but MLS agreed that the workshop is not needed for now and agreed to cancel booking;
 - b) MLS asked about the financial statements / business planning for Strand 3 projects – GW explained that this could be done as part of case study write up visits, based on what each project group actually needs. As part of the month end letter a form was sent out that would assist the groups to compile their month by month cash flows. They were also asked to write to Informage and state whether they needed assistance and what form this should take.
 - 6) SABI Workshop on Irrigation (Irrigation System Operators' training) will still take place – no feedback yet on availability of the facilitators; course fees and transport costs etc will need to be carried by project budgets.
 - 7) Instead of a workshop on technology, groups would be involved in site visits to mist harvesting, ram pumps and bio-digester installation sites (as and when they occur) – this would involve those that are interested to participate in the actual installation and training process thereby maximizing their exposure to the technology and learning experience
 - 8) Exit strategy workshops – Departments and other sources of funds and assistance. A shortlist of who we really want to have at this workshop (presenting) is needed, this would be considered according to what they can bring at the next communications meeting; This workshop would also provide an opportunity to review with the groups, the use of IWRM Funds, findings from M&E field trips, Balanced Scorecards; ideas around the IWRM Legacy; sharing Posters and Stories, Radio Shows, Videos etc.
 - 9) Close: MLS thanked everyone for their attendance at the meeting. The meeting was closed at 12h30
 - 10) The next meeting will be the Budget Planning Meeting on 8 June 2009, Bellville